

**OLNEY RURAL FIRE DISTRICT
MINUTES OF MEETING OF BOARD OF TRUSTEES
FEBRUARY 15, 2023 AT OLNEY FIRE HALL**

Call to Order: 7:05 pm

Trustees present: Secretary Paul Jeremiassen and Trustee Norma McBroom. Jeremiassen acted as Chair, as Vice Chair John Strean arrived 15 minutes after the Call to Order.

Community Members: Emily Sharp (who is pending appointment as a Trustee), Jeff Haas

Department Volunteers: Chief Jordon Carr, Levi Gress, Zach Watson

Approval of Minutes: As there was not a quorum until Strean arrived, approval of the January minutes was delayed. After his arrival, Strean moved to approve the minutes of the January meeting as presented by Jeremiassen; seconded by McBroom; carried unanimously.

Correspondence: None.

Reports: None.

Unfinished Business: Appointment of Emily Sharp as Trustee – Emily reported that her appointment was pending a 30-day advertisement of the position by the County. She also needed to present a letter to the County Commissioners Office requesting an “early appointment”; otherwise, she would not be appointed until May. Jeremiassen expressed confusion about this process and said he would follow up with the County to clarify it.

New Business: None.

Presentation of Claims and Bills: Jeremiassen presented the February bills for payment, as per the attached list. McBroom moved to approve the payments as presented; seconded by Strean; carried unanimously.

Department Report:

January callouts – 6 callouts: 4 medical assist (3 no responses); 2 motor vehicle accidents (1 no response). The callouts with no response were during the morning hours when volunteers are least available.

Training – Carr said meetings were being held each Wednesday with recent trainings on radios, lights, drafting Engine water pump, jaws of life, air bags. Jeremiassen asked if there is a checklist of training for completion by new volunteers to become regular Department Members. Carr stated that he uses one, and the trainee status is for 6 months to become Members. Carr is also trying to arrange for wildfire training through the County Fire Chief. Jeremiassen encouraged him to write up a training schedule for the month ahead for the volunteers.

Jeremiassen also asked the “by-laws” for the Department that he had seen at sometime in the past were still around somewhere. He saw it as more of a Volunteer Guide to outline the duties and prohibitions to which volunteers must adhere. McBroom said that she signed off on such a document when she originally joined the Department, but it has not been used in recent years. Carr was asked to try to locate it. It may also be possible to obtain such a document from another Department.

Status of vehicles and equipment – The only issue is a water leak in the Engine water pump. RES will need to resolve it.

Status of volunteers – there are currently 8 volunteers, with one recent resignation (Asia Langhorne).

Department expenditure request – Carr said he wanted to purchase some more boots.

Jeremiassen asked that he write up a plan for ongoing boot purchases, so decisions on these can more easily be made. This also applies to other items of turnout gear. We are in good financial position to fund these purchases this fiscal year.

Carr also wants to purchase a piercing nozzle (attached to the Engine's water hose for breaking into structures or auto engine compartments). As this item costs \$995, there was discussion about the benefit in terms of how often it would be used. The answer is probably not often, but it would be very useful when needed. Jeremiassen moved to approve the purchase; seconded by Streat; approved unanimously.

Other Comments: Jeremiassen said that there will still be one vacancy on the Board after Emily Sharp's appointment due to the resignation of Gary Hill. It is possible that Katy Riggles would be interested in being appointed, as she is concerned that serving as a Department volunteer might not work well with her work schedule.

As no further items were presented for discussion, the meeting was adjourned at 7:40 pm

Submitted by Paul Jeremiassen, Secretary

Attachments:

February Bills for Payment

Next meeting: Wednesday, March 8th

**OLNEY FIRE DISTRICT
TRANSACTION REGISTER
FY 2022**

As Of 2/15/23

CHECK #	DATE	PAID TO/RECEIVED FROM	CHK TOT	DEBIT	CREDIT	A/C CODE	CASH BAL	DESCRIPTION
5478	2/15/23	CityServiceValcon		2,191.76		1300	52,817.80	Propane - 470.1 gals @ \$2.50; 400.2 gals @ \$2.54
5479	2/15/23	WEX Bank		117.94		500	52,699.86	Prior month fuel bill
5480	2/15/23	Visa	1,289.66	122.23		1000	52,577.63	Cleaning supplies, towels, garbage bags, sharpies
5480	2/15/23	Visa		513.69		1900	52,063.94	Boot inserts, chest lamps, head lamps
5480	2/15/23	Visa		653.74		2000	51,410.20	Water gauge for Tender; electrical cleaner; grease
5481	2/15/23	Rocky Gress		405.00		300	51,005.20	2 plows @ \$60; bobcat 3 hrs @ \$95
5482	2/15/23	Mahugh Fire & Safety		750.00		1900	50,255.20	1 demo set of Innotex gear
5483	2/15/23	DNRC Trust Land Mgnt Div		1,605.27		700	48,649.93	Annual Fire Hall land lease
5484	2/15/23	CenturyLink		134.92		200	48,515.01	Prior month telephone/internet
5485	2/15/23	Lincoln Electric		129.46		800	48,385.55	Prior month electricity